

FILM PRODUCTION APPLICATION FOR APPROVAL

PRINT FORM

Film Production Application for Approval

Georges River Council Public Open Space Casual Hire

For the use of commercial or student filming in council open spaces.

Advisory Notes

- Fill in 1 form per Event.
- \$20 million Public Risk Liability Insurance certificate of currency must be provided upon lodgment of application. Georges River Council must be indemnified.
- Complete all relevant parts of application form, an incomplete form may result in the delay in receiving approval.
- Approval is subject to compliance with legislative requirements.
- Application Form must be submitted at least 14 days prior to event.
- Please refer to the "Application Checklist" located on the last page of the application to ensure all required documents are provided prior to submitting this application. Failure to do so may delay the assessment process.

For advice please call (02) 9330 6400 (8.30am-5.00pm Monday to Friday)

Applicant's Details

Company Name:					
Contact Name:			ABN:		
Residential Address:	Unit No.:		Street No.:		
Street Name:			Suburb:		Postcode:
Phone No.:			Mobile No.:		
E-mail address:					

Requested Location

Requested Location*: *Map with highlighted area of use to be provided with application	
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Date of Event

Start Date at Location for establishment/setup:			
Start Date of Event:		End Date of Event:	
Alternative/Wet Weather Date:		Start and Finish Times of Event:	

Production Manager Details			
Contact Name:		Mobile No.:	
E-mail address:			

Location Manager Details			
Contact Name:		Mobile No.:	
E-mail address:			

Unit Manager Details			
Contact Name:		Mobile No.:	
E-mail address:			

Barricading/Parking Manager Details			
Contact Name:		Mobile No.:	
E-mail address:			

Description of Proposed Activity	
Please tick the following boxes that describe the type activity for your proposed event	
<input type="checkbox"/> Commercial Still Photography	<input type="checkbox"/> Educational/documentary
<input type="checkbox"/> Arts/Cultural	<input type="checkbox"/> Promotion of a Product
<input type="checkbox"/> Professional Sports	<input type="checkbox"/> Commercial Feature Film
<input type="checkbox"/> Non-Feature or Student Film	<input type="checkbox"/> TV Movie/Series/Serial
<input type="checkbox"/> Television Commercial	
Other:	



Electronics and Technology		
Please tick Appropriate boxes	<input type="checkbox"/> Not Applicable	
<input type="checkbox"/> Pyrotechnic display	Start time	End Time
<input type="checkbox"/> Laser or Light Display	Start time	End Time
<input type="checkbox"/> Public Address System or Electronic Amplified microphone or music system	Start time	End Time
<input type="checkbox"/> On-Site electric generator	Start time	End Time
<input type="checkbox"/> Other equipment not listed:	Start time	End Time

Street Closure						
Streets or roadways to be closed during event:	<input type="checkbox"/> Not Applicable					
	Start time		End Time		Total Hours	
	Start time		End Time		Total Hours	
	Start time		End Time		Total Hours	

All street closures must attach a TRAFFIC CONTROL & PARKING MANAGEMENT PLAN. Please contact Council's Traffic Management Officer for further advice on 9330 6400

Vehicle Access to Parks or Reserves					
Number of Vehicles required to enter park or reserve:		<input type="checkbox"/> Not Applicable			
Type:		Purpose:		Registration details:	
Type:		Purpose:		Registration details:	
Type:		Purpose:		Registration details:	
Type:		Purpose:		Registration details:	

If more space is required, please attach extra sheets and note here:

Environmental Management				
Will you provide any of the following environmental management items:				
Additional Garbage disposal units	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Number:	
Recycling bins for glass aluminium, litter etc.	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Number:	
Additional Toilet Facilities	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Number:	
Cleaning Staff	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Number:	



Installation and Construction	
Please tick the following boxes that will be required for this event:	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> Crane or Hoist	<input type="checkbox"/> Scaffolding
<input type="checkbox"/> Marque or Tent	<input type="checkbox"/> Tiered or elevated seating
<input type="checkbox"/> Entertainment Stage	<input type="checkbox"/> Movie Screen
<input type="checkbox"/> Hard Surface flooring	<input type="checkbox"/> Fencing/barriers
<input type="checkbox"/> Food/Drink Stalls	<input type="checkbox"/> Movie or Television sets
<input type="checkbox"/> Spot or Floodlighting	<input type="checkbox"/> Towers
<input type="checkbox"/> Portable Offices	<input type="checkbox"/> Portable Toilets/change rooms
<input type="checkbox"/> Play Equipment	
Other:	

You must provide a detailed description and dimensions of all structures and a plan of their proposed locations at the chosen venue

Declaration	
<input type="checkbox"/> I agree that all information that I have supplied is true and accurate to the best of my knowledge <input type="checkbox"/> I have attached a copy of the \$20 million Public Liability Insurance Certificate of Currency with Georges River council reflected as an interested party. <input type="checkbox"/> I have provided a map with the highlighted area of use within the park or street(s) <input type="checkbox"/> Invoice will be payable when issued at time of approval.	
Where Applicable:	
<input type="checkbox"/> Traffic Control Plan and Parking Management Plan <input type="checkbox"/> Location plan for essential production vehicles <input type="checkbox"/> Location plan for all structures to be located at the venue	
<p>I have read and understood the requirements of the application and have included all the required information relevant to my proposed event. I am aware that any information that is incorrect, misleading or where there has been an omission that will result in a negative environment or social impact then the event may be cancelled, and all fees and charges could be forfeited.</p>	
Signature:	Date:

This form will be emailed.

Printed form can be submitted in person at Hurstville or Kogarah Service Centres or it can be posted via the postal address Georges River Council, PO Box 205, Hurstville NSW 1481
 It can also be emailed to mail@georgesriver.nsw.gov.au Attention to **Assets and Infrastructure**

Privacy Notice
<p>Georges River Council is required under the <i>Privacy and Personal Information Protection Act 1998</i> to collect, maintain and use your personal information in accordance with the Information Privacy Principles. Your personal information is being collected to process your application. Council may use your personal information for the purposes of processing your application. Council is regarded as the agency that holds the information and will not disclose your personal information without your consent unless authorised or required by law. You may apply to access or amend your information by contacting Council on 9330 6400 or at mail@georgesriver.nsw.gov.au.</p>