

# HERITAGE PUBLICATION GRANTS GUIDELINES

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### INTRODUCTION

Georges River Council supports the promotion of publications relevant to the history and development of the local area. Council may provide financial assistance towards the publication of relevant documents as part of its Heritage Publications Grant program.

### PUBLICATIONS

Council is seeking applications for funding to assist in the publication of works relevant to the history and development of the Georges River Local Government Area. A total of up to \$5,000 grant funding is available for the 2018-2019 year.

Council may choose to offer financial assistance for the publication of historical works of sufficiently high standard for:

- Original research submitted by their authors or copyright holders.
- Items of primary source material relevant to the Georges River area.

Before any historical publication is approved for financial assistance, chapters, or the whole item, will be examined and assessed by the local history librarians and Council's heritage advisor.

Council can seek advice from an adviser/s with specialist knowledge of the subject area to help inform its decision.

Publication may be in the form of books, booklets, e-books, or online. It is expected that any online publication will be made accessible through Trove, the National Library's online content aggregation system.

### SELECTION CRITERIA

#### A. ORIGINAL RESEARCH

- Manuscripts must be substantially complete, unless the applicant has a proven publication history
- Applications must include at least a part manuscript, some illustrations and an outline of the whole publication

- The proposed layout and look of publications should be shown
- The work should be substantially new research
- Preference will be given to works exploring previously undocumented communities, practices or places
- Preference will be given to works which use primary documents rather than relying on secondary sources.

## B. RE-PUBLICATION OF PRIMARY SOURCES

- Written permission must be obtained from the copyright holder if the work is not in the public domain
- Preference will be given to works with wide interest to the public and/or applicability to a variety of researchers
- Preference will be given to works long out of publication, or never previously published
- Preference will be given to rare works, particularly where surviving copies are fragile or otherwise inaccessible.

## HOW TO APPLY - TERMS AND CONDITIONS

1. Applicants must complete the Heritage Publication Grant application form.
2. Submissions must be received by **Friday 17 August 2018** with work to be completed and invoice submitted by **30 June 2019**.
3. A detailed budget for the publication of the work must be provided.
4. Costs may include those incurred as reproduction charges for photographs from the Library's Collection or elsewhere within publications, and other associated costs to do with the production of the work.
5. The application may in part or wholly cover costs for production.
6. Assessment of the amount made available will be based on the itemised budget proposal provided by each applicant and the importance of the work to the history of the Georges River area.
7. In consideration of applications Council may take the following action:
  - a) It may decide to offer financial assistance for the publication of the work with or without conditions, or
  - b) It may decide not to offer financial assistance for the publication of the work.
8. Council may submit the work or part to an adviser (or advisers) with specialist knowledge of the subject, or legal adviser, and consider their advice before making a decision.
9. Successful applicants will be required to provide ten (10) copies of each publication for which financial assistance is granted to Council for inclusion in Council's Libraries.
10. In all cases the decision of the Council will be final.



11. The funding will be made available by Council as a single payment to the successful applicant/s. It will be based on the itemised budget proposal of all costs outlined in the application. No other costs will be funded.
12. No additional funding will be made available for the same project in the same year.
13. The successful applicant/s will report to Council on all technical requirements of the publication before proceeding to publication.
14. The publication will acknowledge the support of the Council and the following statement should be included on a prominent place on the publication (eg. the reverse of the title page):

*This publication has been assisted through the 2017 Heritage Publications Grants Program of Georges River Council.*

*The facts, opinions and imputations contained in this work are not in any way endorsed by Council in respect of accuracy or otherwise. Georges River Council expressly disclaims liability of any kind in respect of this work or its contents.*
15. The author of any historical publication accepted for financial assistance for their publication will sign a statement indemnifying the Council against any breach of copyright.
16. In addition every application will include a declaration that:
  - (i) no words in the publication are (to the best of the knowledge, information and belief of the authors following reasonable enquiry) defamatory or contain on the face of them any libellous matter; and
  - (ii) the authors (to the best of their knowledge, information and belief following reasonable enquiry) do not know of circumstances by virtue of which any words in the publication might be understood to be defamatory of any person; and
  - (iii) the authors have exercised all reasonable care in respect of the publication to ensure no defamatory matters are published in it.
17. Copyright of published publications will belong to the author but publication in another form will not be permitted while a publication is in print.

**Should you wish to discuss a Heritage Publication Grant project please contact Council's Community Development department on 9330 6400.**

Please send applications to:

Georges River Council - Heritage Publication Grants  
PO Box 205, Hurstville NSW 1481

