

## Annual Fire Safety Statement – Request Stay of Penalty Infringement Notice(s)

### Advisory Notes

#### About this Form

1. This form should be completed where an Annual or Supplementary Fire Safety Statement cannot be submitted by the required date.
2. This form applies to stay of PIN request of more than four (4) weeks.
3. Council will not consider a stay of PIN request where the repair works will take longer than six (6) months.

#### How to Complete this Form

1. Please note that all fields on this form must be completed.
2. Please refer to Part 9 below for lodgement details. Please submit application with payment.
3. Schedule of fees and charges for this application can be obtained from the Georges River Council website.

### Section 1: Identification of Building

<b>No:</b>	<b>Street Name:</b>	
<b>Suburb:</b>	<b>Building Name:</b>	
<b>Lot No:</b>	<b>DP/SP:</b>	<b>FS Number:</b> (see Council reminder letter)
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial

### Section 2: Explanation of why the Annual Fire Safety Statement cannot be submitted

Please attach reports that support the explanation from competent fire safety practitioner (CFSP)

### Section 3: Essential Fire Safety Measures – Repair Work Required

No.	Fire Safety Measure	Required Repair Work	Estimated Completion Period (Weeks)

Only list those fire safety measures that require work to be carried out - Attach a separate sheet if there is insufficient space in the table above.

**Section 4: Interim Fire Safety Strategy (What strategy will be adapted whilst non-compliant measures are being rectified?)**

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**Section 5: Owner(s)/Agent Details**

<b>Title:</b>	<b>Given Name(s):</b>	<b>Family Name(s):</b>
<b>Postal Address:</b>		
<b>Contact Number:</b>	<b>Email Address:</b>	

**Section 6: Required Attachments (to be submitted with this Form)**

1. A copy of the Fire Safety Schedule for the building.	<input type="checkbox"/>
2. A copy of the interim Annual Fire Safety Statement.	<input type="checkbox"/>
3. A copy of any report relied upon in this application (e.g. Technical reports by CFSP)	<input type="checkbox"/>

**Section 7: Owner(s) Declaration**

I declare that the information contained in this statement is, to the best of my knowledge and belief, true and accurate.

<b>Owner(s) Name:</b>	<b>Owner(s) Signature:</b>	<b>Date:</b>
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**Section 8: Privacy and Personal Information Protection Notice**

<b>Purpose of Collection:</b>	For delivery of Annual Fire Safety Statements in the Council area.
<b>Intended Recipients:</b>	Council staff of Georges River Council
<b>Supply:</b>	A completed form is required for delivery and management of Annual Fire Safety Statements in Georges River Council in accordance with relevant legislation.

**Section 9: Lodgement Details**

You can lodge the completed application by:

<b>MAIL:</b>	Georges River Council, PO Box 205, HURSTVILLE BC NSW 1481
<b>EMAIL:</b>	<a href="mailto:mail@georgesriver.nsw.gov.au">mail@georgesriver.nsw.gov.au</a>
<b>IN PERSON:</b>	Georges River Council Service Centre, Corner MacMahon and Dora Streets, Hurstville Monday to Friday – 8.30am to 5.00pm
	Clive James Library and Service Centre, Kogarah Town Square, Belgrave Street, Kogarah Monday to Friday - 8.30am to 5.00pm
<b>FOR FURTHER INFORMATION:</b>	Please contact Georges River Council's call centre on (02) 9330-6400 or visit our website <a href="http://www.georgesriver.nsw.gov.au">www.georgesriver.nsw.gov.au</a>

