

Commercial Fitness Group and Personal Trainer Permit Application

Advisory Notes

- Public Risk Liability Insurance certificate of currency must be provided upon lodgment of application
- Complete all relevant parts of application form, an incomplete form may result in the delay in receiving approval.
- Approval is subject to compliance with legislative requirements.

For advice please contact Customer Service on (02) 9330 6400 (8.30am-5.00pm Monday to Friday)

Type of Activity

Personal Training

Fitness Group (please specify):

Start Date for Permit:

Detailed Description of Proposed Activity:

Applicant Details

CSO Checked

Contact Name:

Position:

Organisation/Business:

ABN:

Postal Address:

Phone:

Mobile No:

Email Address:

Website:

Type of Permit

Annual Permit

Half Yearly Permit

Number of Clients

0- 2 persons per session

3-5 persons per session

6-18 persons per session.

Personal Trainers Details

Please list the names of all the personal trainers to be included in your current permit. If you are making amendments to your existing application please also list existing personal trainers.

Park/Reserve Required and session times

Session times must be nominated for each park. If you are making amendments to your current permit you must include all existing and new session times in the Parks you use. For Information on approved parks & reserves and times of use, please contact the Sport and Recreation Officer.

Park Name	Day(s)	Start Time	End Time

Training Equipment to be used

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Supporting Documentation

You must supply supporting documentation for each personal trainer listed on the application. If you have an existing permit you need only supply the supporting documentation for the new trainer listed.

Without supporting documentation for each personal trainer, the permit will not be issued. Applicants will be advised if they are required to submit additional information.

1. **PASSPORT PHOTO** An electronic copy of an original passport photo emailed as a pdf to mail@georgesriver.nsw.gov.au with this application attached or attach a current passport photo to this application.
2. **INSURANCE** Applicants must maintain a public liability policy of insurance for an amount not less than **\$20 million** for the duration of their permit. Please provide a certificate of currency indicating:
 - The insured, clearly describing the business as personal training activities and any incidental and associated activities directly related to the business and **indemnifies Georges River Council**
 - The Company insuring you
 - Expiry Date
 - Policy Number
3. **QUALIFICATIONS** The minimum level of qualifications to be eligible to receive a permit include:
 - National Fitness Industry recognised training for example Certificate IV Fitness in Personal Training, Diploma of Fitness or relevant higher degree for example Bachelor of Human Movement or Bachelor of Exercise Science.
 - Fitness Australia or Kinect Australia Registration
 - Current Senior First Aid Certificate
4. Please provide a copy of your program/activities/equipment.

Checklist and Declaration



You must supply supporting documentation for each personal trainer listed on the application. If you have an existing permit you need only supply the supporting documentation for the new trainer listed.

Without supporting documentation for each personal trainer, the permit will not be issued. Applicants will be advised if they are required to submit additional information.

- I have fully completed this application form I have attached a copy of my public liability certificate of currency
- I have attached a copy of my qualifications, Fitness Australia registration and Senior First Aid accreditation (as described in Clause 6.18)
- I have attached a current passport photo of myself (and those for the other trainers) OR
- I have emailed as an attachment a current passport photo of myself (and those for the other trainers)
- I have attached a copy of my program/activities/equipment

I confirm that the details included in this application form are true and correct. I/we apply for a Permit that is for activities as described in the Policy. I/we have read and fully understand and agree to comply with the terms and conditions of this application form and the Policy. I/we understand that my/our permit may be revoked by Council for any breach of these conditions and enforcement action may result. I/we have attached a copy of my/our supporting documentation.

Name:	Position/Authority:
Signature:	Date:

Fees, charges, contributions and bonds payable are shown in the Schedule of Fees and Charges available on our website. Payments can be by cash, EFTPOS and some credit cards. Do not post cash. It is best to confirm fees before writing cheques.

Printed form can be submitted in person at Hurstville or Clive James Library and Service Centre, emailed to mail@georgesriver.nsw.gov.au or it can be posted via the postal address Georges River Council, PO Box 205, Hurstville NSW 1481

Privacy Notice

Georges River Council is required under the *Privacy and Personal Information Protection Act 1998* to collect, maintain and use your personal information in accordance with the Information Privacy Principles. Your personal information is being collected to process your application. Council may use your personal information for the purposes of processing your application. Council is regarded as the agency that holds the information and will not disclose your personal information without your consent unless authorised or required by law. You may apply to access or amend your information by contacting Council on 9330 6400 or at mail@georgesriver.nsw.gov.au.

