

Gifts & Benefits Register - STAFF (as at 3 February 2023)

Date	Position	Business Unit	Description	Estimated Value	Reason for Gift being offered	Accepted or Refused	Action Taken	Authorising Officer	Organisation
22-Dec-22	Manager, Premium Facilities	Assets & Infrastructure	2 x bottles of wine	\$ 30	Christmas gift received by post.	Accepted, received by post.	Donate for use in next staff charity raffle/mufti day fundraiser event	Acting General Manager David Tuxford	Netstrata
22-Dec-22	Acting Coordinator Penshurst Long Day Care	Community & Culture	1 x \$100 gift voucher for Short Black Café 4 x boxes chocolates 1 x box tea sachets 1 x home made brownie Assorted small chocolates, cookies and coffee beans	\$ 150	Christmas & thank you gift.	Accepted	To be shared with Childcare staff at Penshurst Long Day care. Gift voucher to be used to but coffee for the staff at the centre.	Acting General Manager David Tuxford	N/A
22-Dec-22	Library Assistant	Community & Culture	3 x hand painted mugs by children from My Little Sunshine Early Learning centre.	\$ 15	Thank you for storytimes at the library.	Accepted out of courtesy, however advised of Council's Gift & Benefit policy and that it will have to be declared.	To be placed in the Library kitchen for staff to use.	Acting General Manager David Tuxford	My Little Sunshine Early Learning Centre
21-Dec-22	Library Officer - Content & Discovery	Community & Culture	Cadbury chocolates	\$ 10	Christmas gift	Accepted, received by post.	To be shared with Library staff at Hurstville Library.	Acting General Manager David Tuxford	N/A
19-Dec-22	Bookings Officer	Community & Culture	e-streaming code to access https://www.shenyucreations.com/ for one month of unlimited streaming	\$ -	Thank you for helping with the venue booking process.	Refused, responded by email and explained the Council's policy about Gifts.	No e-streaming to occur and no further action is required.	Acting General Manager David Tuxford	Falun DAFA Association of Australia Incorporated
15-Dec-22	Claims, Insurance & Risk Specialist	Business & Corporate Services	Maggie Beer Gift box	\$ 100	Thank you gift received by post.	Accepted, received by post.	Donate for use in next staff charity raffle/mufti day fundraiser event	Acting General Manager David Tuxford	Silver Wolf Projects
08-Dec-22	Library Assistant	Community & Culture	2 x Gingerbread biscuits	\$ 20	Thank you for storytime sessions.	Accepted	To be shared with staff at the library.	Acting General Manager David Tuxford	N/A
07-Dec-22	Business Innovation Librarian	Community & Culture	Christmas decorations contained in a glass jar.	\$ 10	Thank you for hosting U3A in the Oatley Library Hall.	Accepted	Donate for use in next staff charity raffle/mufti day fundraiser event	Acting General Manager David Tuxford	Univerty of the Third Age
07-Dec-22	Acting Manager City Life	Community & Culture	2023 Desk Calendar	\$ 10	Marketing. Received by post.	Accepted, received by post.	Placed in a staff hamper.	Acting General Manager David Tuxford	Moduplay Group
06-Dec-22	Acting Manager Cultural Engagement & Library Services	Community & Culture	2023 Desk Calendar	\$ 5	Marketing. Received by post.	Accepted, received by post.	Placed in a staff hamper.	Acting General Manager David Tuxford	Moduplay Group
25-Nov-22	Early Childhood Educator (Diploma)	Community & Culture	Ferrero Rocher chocolates	\$ 15	Thank you gift from parent.	Accepted	To be shared with staff at the centre.	Acting General Manager David Tuxford	N/A

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21-Nov-22	Coordinator Customer experience operations	Community & Culture	Lindor chocolates	\$ 10	Appreciation for providing information about the DA process.	Refused	Nil	Acting General Manager David Tuxford	N/A
04-Nov-22	Team Leader Children & Youth Services	Community & Culture	Stamps	\$ 90	Items were given as part of a promotion and included in an order of goods purchased online from Discovery Educational.	Accepted	Pass them on to the Early Learning Centres.	Acting General Manager David Tuxford	Discovery Educational
06-Oct-22	Team Leader Parking	Environment & Planning	Box of chocolates	\$ 10	Thank you for parking team's service.	Refused gift and customer insisted	To be shared with staff.	Acting General Manager, Sue Weatherley	N/A
05-Oct-22	Museum and Gallery Officer	Community & Culture	6 x bottles of wine	\$ 30	Gift from Australian Wildlife Society.	Refused gift and customer insisted	Donate for use in next staff charity raffle/mufti day fundraiser event	Acting General Manager David Tuxford	Australian Wildlife Society
23-Sep-22	Bookings Officer	Community & Culture	1 x Favourites chocolates 2 x Allen's lolly packs Thank you card.	\$ 30	Thank you gift	Returned after our Council's Gift & Benefits policy was explained.	Item was returned. No further action required.	Acting General Manager, Sue Weatherley	N/A
19-Sep-22	Library Officer - Children and Youth Programs	Community & Culture	Book 'Adam Spencer's Time Machine'	\$ 20	Gift for attending the Little Bang Discovery facilitator training.	Accepted	Item to be donated to the Library.	Acting General Manager, Sue Weatherley	Children's Discovery
14-Sep-22	Organisational Capability Partner	People & Culture	Special Edition flavoured kit kat bars	\$50 - \$100	Bought branded R U OK Kit Kats for R U OK day.	Accepted, received by post.	To be shared with staff.	Acting General Manager, Sue Weatherley	Kit Kat
07-Sep-22	Acting Coordinator Penshurst Long Day Care Centre	Community & Culture	Homemade cookies	\$ 5	Thank you for Early Childhood Educator Day.	Accepted	To be shared with staff at the centre.	Acting General Manager David Tuxford	N/A
30-Aug-22	Team Leader Customer Experience	Community & Culture	Self-published book "The true self: unlock the chaos in you"	\$ 15	Thank you gift	Placed in Library's external returns chute with a thank you message to staff.	Item to be donated to the Library.	Acting General Manager, Sue Weatherley	N/A
10-Aug-22	Acting Director Business & Corporate Services	Business & Corporate Services	1 mug, 1 note book, pen, bag, small bottle of hand sanitiser	\$ 40	Acknowledgement of project	Accepted	Donate for use in next staff charity raffle/mufti day fundraiser event	Acting General Manager David Tuxford	Smart Regional Spaces
02-Aug-22	Branch Librarian	Community & Culture	6 packets Ferrero Rocher Chocolate	\$ 25	Appreciation gift for return of lost and found item	Refused gift and customer insisted	To be shared with library staff	Acting General Manager, David Tuxford	N/A
02-Jul-22	Organisational Capability Officer	People & Culture	Book: RISE UP An evolution in leadership	\$ 25	Presented the book as a gift.	Book was posted without recipients knowledge.	Donate for use in next staff charity raffle/mufti day fundraiser event	Acting General Manager, David Tuxford	Thought Leaders
08-Jun-22	Branch Librarian	Community & Culture	Box of Roses Cadbury chocolates	\$ 16	Appreciation gift for services provided	Refused but customer insisted staff accept	To be shared with library staff	Acting General Manager, David Tuxford	N/A
07-Jun-22	Library Officer Information & ILL	Community & Culture	Old Book Sheet of scratchies box of chocolates	\$ 25	No reason given.	Gift was inside a padded envelope placed on the desk on 5 Jun 2022.	Gift to be donated for use in the next staff charity raffle/mufti-day fundraiser event	Acting General Manager, David Tuxford	N/A
18-May-22	Development Assessment Planner	Environment & Planning	Box of Flowers	\$ 50	Appreciation of hard work	Refused, gift was then given into front counter	Flowers were placed on public display	Acting General Manager, David Tuxford	N/A

Date	Position	Business Unit	Description	Estimated Value	Reason for Gift being offered	Accepted or Refused	Action Taken	Authorising Officer	Organisation
26-Apr-22	Coordinator Parking & Rangers	Environment & Planning	Promotional box of USB flash drives	\$ 20	Contacted supplier to obtain some costings for USB flash drives. Sample package arrived in mail containing "dummy" USB drives.	Refused, sent back via post.	Item was returned. No further action required.	Acting General Manager, David Tuxford	Flashbay Pty Ltd
26-Apr-22	Coordinator Library Programs and Marketing	Community & Culture	Tickets to youth ensemble production "The lies we were told"	\$ 25	We have been delivering programs in partnership with Shopfront Arts and they were offering tickets to see some of the outcomes they deliver to support young people.	Refused	Item was refused. No further action required.	Acting General Manager, David Tuxford	Shopfront Arts
19-Apr-22	Acting Coordinator Penshurst Long Day Care	Community & Culture	Cake and Chocolate eggs for Easter		Easter gifts	Accepted out of courtesy, however placed in the office and not touched.	Gift to be shared amongst staff at the next staff meeting/lunch room	Acting General Manager, David Tuxford	N/A
13-Apr-22	Coordinator Library Resources	Community & Culture	Box of chocolates	\$ 20	Thank you for assisting with Media lab facilities	Refused, encouraged to express thanks via written feedback	Item was refused. No further action required.	Acting General Manager, David Tuxford	Unknown
13-Apr-22	PA to Manager Cultural Engagement & Library Services	Community & Culture	Tea samples	\$ 45	Gift to GRC for utilising Winc for procurement	Returned. This was received via mail.	Item to be returned to the sender.	Acting General Manager, David Tuxford	Winc
04-Apr-22	Branch Librarian Hurstville	Community & Culture	Gift bag with hand cream, bowl, candle, toiletry bag	\$ 15	Thank you for assisting with printing at library	Accepted by another staff member, while on leave	Gift to be donated for use in the next staff charity raffle/multi-day fundraiser event	General Manager, Gail Connolly	Unknown
23-Mar-22	Branch Librarian Penshurst	Community & Culture	Box of Ferrero chocolates	\$ 20	Thank you gift for excellent customer service	Left at Service Desk while unattended by staff	Gift to be shared amongst staff	General Manager, Gail Connolly	Unknown
14-Mar-22	Librarian Local Studies	Community & Culture	Kogarah Historical Society Essay Competition - Prize money	\$ 1,000	First Prize - Kogarah Historical Society Essay Competition	Accepted that the money goes to charity	Provide evidence of donation (receipt) after funds are donated, for inclusion in gift register 9/5/2022- Evidence of donation received and recorded	General Manager, Gail Connolly	Kogarah Historical Society
18-Feb-22	Events Officer	Community & Culture	Lunar New year gift - pen & notepad	\$ 15	Lunar new year gift	Accepted - couriered while on holidays	Gift to be donated for use in the next staff charity raffle/multi-day fundraiser event	Acting General Manager, David Tuxford	SBS Corporation
14-Feb-22	Sponsorship Specialist	Community & Culture	Lunar New year gift - pen & notepad	\$ 15	Lunar new year gift	Accepted	Gift to be donated for use in the next staff charity raffle/multi-day fundraiser event	Acting General Manager, David Tuxford	SBS Corporation
10-Feb-22	Communications Officer	City Strategy & Innovation	Year of Tiger themed notebook, pen & bookmark	\$ 20	Media collaboration gratitude	Received via post	Gift to be donated for use in the next staff charity raffle/multi-day fundraiser event	General Manager, Gail Connolly	SBS
27-Sep-21	Director Environment and Planning	Environment and Planning	Slate cheeseboard	\$ 50	Thank you gift	Received via post	Gift to be shared amongst staff in the office lunchroom	General Manager, Gail Connolly	Community Housing Industry Association
20-Apr-21	Museum and Gallery Officer	Museum and Gallery	2017 bottle of Sister's Run shiraz	\$ 18	Thank you gift	Refused twice before Accepted - not to give offence	Gift to be donated for future function	General Manager, Gail Connolly	Artist

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07-Apr-21	PA to Manager Governance and Risk Management	Governance and Risk Management	Haigs box of chocolate	\$ 22	Received by mail - prize for attending webinar	Refused by email - package arrived in mail	Gift to be shared in the common lunch room with staff or donated to charity raffle	General Manager, Gail Connolly	Terra Firma
03-Feb-21	Manager, Premium Facilities	Premium Facilities	Bottle of red wine	\$ 25	Christmas gift	Accepted - received in Post	Gift to be donated for use in staff charity/raffle/multi-day fundraiser event	General Manager, Gail Connolly	PA People
28-Jan-21	General Manager	Office of General Manager	Kogarah Historical Society 50th Anniversary book	\$ 30	Book was launched by the Mayor and relates to history of LGA	Accepted - received in Post	Mayoral letter of thanks for donation and advised that it has been included in GRC Library' local studies collection.	Mayor, Kevin Greene	Kogarah Historical Society
17-Dec-20	Director Business and Corporate Services	Business and Corporate Services	Food Hamper	\$ 70	Christmas Gift	Accepted - received in Post	Gift to be donated for use in staff charity/raffle/multi-day fundraiser event	General Manager, Gail Connolly	CEO Local Government Professionals Australia (NSW)
14-Dec-20	Work Health and Safety Specialist	Governance and Risk Management	Myer Gift Voucher	\$ 100	Christmas gift	Refused	Item was refused. No further action required.	General Manager, Gail Connolly	Australian Institute of Health and Safety
14-Dec-20	Coordinator Corporate Governance	Governance and Risk Management	Appointments calendar	\$ 1	Christmas gift	Accepted - received in Post	Gift to be donated for use in staff charity/raffle/multi-day fundraiser event	General Manager, Gail Connolly	Local Government Appointments
14-Dec-20	Head of Work Health and Safety	Governance and Risk Management	2021 calendar	\$ 5	Christmas gift	Accepted - received in Post	Gift to be donated for use in staff charity/raffle/multi-day fundraiser event	General Manager, Gail Connolly	StateCover
10-Dec-20	Coordinator Advisory and Specialist Assessment	Development and Building	Box of sweets	\$ 20	Christmas gift	Accepted	Gift returned to Ivory Group	General Manager, Gail Connolly	Ivory Group
10-Dec-20	Team Leader, Building Assessment	Development and Building	Box of Lindt chocolates	\$ 20	Christmas gift	Accepted	Gift returned to Ivory Group	General Manager, Gail Connolly	Ivory Group
10-Dec-20	Principal Development Engineer	Development and Building	Box of chocolates	\$ 20	Christmas gift	Accepted	Gift returned to Ivory Group	General Manager, Gail Connolly	Ivory Group
02-Dec-20	Culture Development Officer	Community and Cultural Development	Voucher for 4 guitar lessons	\$ 190	Thanks for facilitating Discovery Festival	Accepted	Voucher to be used for future events	General Manager, Gail Connolly	Village Guitar
26-Nov-20	General Manager	Council	T-shirt and marketing material	\$ 40	sent as marketing material	Accepted - received in Post	Gift to be donated for use in staff charity/raffle/multi-day fundraiser event	General Manager, Gail Connolly	City Possible Digital Summit?
24-Nov-20	Director Environment and Planning	Environment and Planning	Large umbrella - rainbow coloured branded with Clublinks logo	\$ 30	Thank you gift	Accepted - received in Post	Gift to be donated for use in the next staff charity raffle/multi-day fundraiser event	General Manager, Gail Connolly	Clublinks
19-Nov-20	Coordinator Building Certification	Development and Building	Wine: Bottle of Pinot Noir	\$ 30	Thank you gift	Refused	Gift not accepted - Thanked the customer and advised by email that gift could not be accepted as it was in contravene of Council's Code of Conduct.	General Manager, Gail Connolly	N/A

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02-Nov-20	City Marketing & Strategic Partnerships Officer	City Strategy & Innovation	Book: Work Well Being - Mark McCrindle & Ashley Fell	\$ 24	Thank you gift	Accepted - received in Post	Gift to be donated for use in staff charity/raffle/multi-day fundraiser event	General Manager, Gail Connolly	McCrindle Research
30-Oct-20	Claims and Insurance Risk Advisor	Governance and Risk Management	Flower arrangement	\$ 30	Recognition of 1 year anniversary at council	Accepted - Gift left on service desk	Advised giver that gifts cannot be accepted under Council's Code of Conduct. Flowers were displayed in the office for enjoyment of all	General Manager, Gail Connolly	JLT Risk Solutions Pty Ltd
01-Sep-20	Team Leader, Library Customer Experience	Library Services	196g box of Maltesers & card	\$ 10	Appreciation of service	Gift left on service desk	To be donated for use in next staff charity raffle/multi day fundraiser event	General Manager, Gail Connolly	n/a
01-Sep-20	Customer Service Officer	Customer Experience & Events	Money box in the shape of a dragon	\$ 5	Thank you	Refused - Customer then left on counter	To be donated for use in next staff charity raffle/multi day fundraiser event	General Manager, Gail Connolly	n/a
17-Jul-20	Organisational Capability Partner ODC Coordinator	People and Culture	Hand Sanitiser - *2 bottles (*only 1 received by Governance)	\$ 6	unknown - sent by post	Accepted	To be donated for use in next staff charity raffle/multi day fundraiser event	General Manager, Gail Connolly	Preferred Training Networks
15-Jul-20	Human Resources Business Partner	People & Culture	12 x cupcakes	\$ 65	Congratulatory gift	Accepted	Gift shared amongst staff at morning tea	General Manager, Gail Connolly	HR Onboard
03-Jul-20	Team Leader Parking	Environment Health and Regulatory Services	Jar of Honey	\$ 8	Assistance with review of penalty notice with Revenue NSW	Accepted	Gift to be donated for use in the next staff charity raffle/multi-day fundraiser event	General Manager, Gail Connolly	n/a
05-May-20	Temporary Coordinator Customer Service Projects	Customer Service	Christmas Hamper	\$ 100	unknown	Accepted	Gift to be donated for use in staff charity/raffle/multi-day fundraiser event	General Manager, Gail Connolly	Construction Sciences
09-Apr-20	Early Childhood Educator	Children's Services	Gift bag of easter egg chocolates left in the staffroom at day care centre	\$ 10	Easter gift	N/A - gifts left in staffroom	Gift to be donated for use in next staff charity raffle/multi day fundraiser event	General Manager, Gail Connolly	Unknown
04-Feb-20	Coordinator Business Services	Information Management Technology	Red wine	\$ 10	Christmas gift	Accepted	Gift was delivered whilst away	General Manager Gail Connolly	Cloudwave
03-Feb-20	Director Assets and Infrastructure	Assets & Infrastructure	mobile phone holder for car	\$ 15	Gift	Accepted	Add to any future charity raffles at Council	General Manager, Gail Connolly	Tel Aviv Foundation
20-Jan-20	Community Development - Seniors	Community and Cultural Development	Application for shared Exercise Wellness Programs	\$ 80	Appreciation of commitment and support to shared	Refused	Gift returned - no further action required	General Manager Gail Connolly	shared
17-Dec-19	Manager Premium Facilities	Premium Facilities	Bottle of wine	\$ 20	Christmas gift	Accepted by Information Management	Gift to be donated for use in next staff charity raffle/multi-day morning tea	General Manager Gail Connolly	Netstrata
16-Dec-19	Library Assistant, Support Services	Library Services	Star chocolates and Turkish Delights	\$ 8	Christmas gift	Accepted	Gift to be shared amongst colleagues at next team meeting/morning tea.	General Manager, Gail Connolly	Home Library Service Customer
16-Dec-19	Library Assistant, Support Services	Library Services	Chocolate biscuit bars (Belmont Biscuit Company)	\$ 4	Christmas Gift	Accepted	Gift to be shared amongst colleagues at next morning tea/team meeting	General Manager, Gail Connolly	Home Library Service Customer

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10-Dec-19	Library Assistant, Support Services	Library Services	Hot Chocolate mug with chocolates in gift bag	\$ 14	Christmas Gift	Accepted	Gift to be donated to next staff charity/multi-day raffle	General Manager, Gail Connolly	Home Library Service Customer
10-Dec-19	Senior Project Officer	City Strategy and Innovation	Photo frame with print	\$ 10	Christmas gift	Accepted	Gift to be donated to staff charity raffle	General Manager Gail Connolly	Art Pharmacy
09-Dec-19	Temporary Coordinator Customer Service Projects	Customer Service	Bottle of wine	\$ 25	One of the main contacts for contact centre software, issues, assistance	Accepted	Gift to be donated for use in next staff charity raffle	General Manager Gail Connolly	Enghouse Interactive
05-Dec-19	Brett Simeon - Library Assistant, Support Services	Library Services	Panettone cake - small	\$ 2	Christmas	Accepted	Gift to be shared amongst staff at the next staff meeting/lunch room	General Manager Gail Connolly	Home Library Service Customer
14-Nov-19	Scott Andrew	Manager Community & Cultural Development	Box of chocolates	\$ 10	Thank you gift for services to the board	Accepted	Gift to be donated to the next staff charity raffle	General Manager Gail Connolly	Advance Diversity Services
11-Nov-19	Paul Jones	Community & Cultural Development	Bottle of Jacobs Creek red wine Bottle of Jacobs Creek white wine	\$ 15	Left backstage after performance	Accepted	Gift to be donated to staff charity raffle or next staff event	General Manager Gail Connolly	Trippe 8 Funk Dancers (Queensland)
06-Nov-19	WHS Officer	Governance & Risk	1x BCF Voucher \$50 3x1mth pass for F45 Hurstville 4x\$30 Spa Gift Vouchers 1x\$30 Endota Spa Voucher 1x picnic rug	\$ 150	Left overs & unclaimed prizes from Safety week	Accepted	Prizes placed in Gift & Benefits cupboard ready for next staff raffle	General Manager Gail Connolly	GRC
31-Oct-19	Hayley Barnes	Strategy and Innovation	Jewellery Box	\$ 30	Smart cities presentation was provided to delegates	Accepted	Gift to be donated to the staff raffles/charity raffles for Xmas Party or multi-day morning tea	General Manager Gail Connolly	Department of External Cooperation South Korea
16-Oct-19	Unknown	unknown	Drink bottle	\$ 5	Came with stationary order	Accepted	Bottle to be donated towards next staff charity raffle	General Manager Gail Connolly	Brighter Ideas Promotional Products
16-Oct-19	Kevin Greene	Mayor	Book - Too Blue to be True	\$ 30	Mayor provided opening message	Accepted	Book to be donated to next staff charity raffle	General Manager Gail Connolly	ACNAS
05-Jul-19	Emilie Alford	Communications	Slice of semolina cake	\$ 2	Community gesture.	Accepted	Declared - staff member advised Council's no gift policy. Action taken - noted	General Manager Gail Connolly	Georges River Council
03-Jul-19	Mayor	Mayor	Red wine	\$ 8	Customary - Thank you first time meeting	Accepted	Declared - Wine to be donated for use in the next staff charity raffle/multi morning tea	General Manager Gail Connolly	Consul General of Croatia
04-Jun-19	Manager Library Services	Library Services	Travel belt	\$ 10	Thank you gesture for presenting	Accepted	Declared - Gift to be recycled in the next staff multi charity morning tea	General Manager Gail Connolly	Oatley Seniors Club

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27-May-19	Environmental Health Officer	Environment Health and Regulatory Services	Large Cappuccino	\$ 5	Error in order	Accepted	Declared	General Manager Gail Connolly	Charlie Lovett
10-May-19	Library Assistant	Library Services	48 piece box of Ferrero Rocher	\$ 20	Apology for not attending organised event	Accepted	Declared - chocolates to be shared amongst library staff at next organised event/morning tea	General Manager Gail Connolly	Active Elite Kogarah
10-May-19	Waste Education Officer	Environment Health and Regulatory Services	Worm tea and miscellaneous environmental brochures in a reusable carry bag	\$ 5	Thank you gesture following a worm farming workshop to the environmental student group	Accepted	Declared - products to be distributed to the community (if appropriate) at future waste education events	General Manager Gail Connolly	St George Girls High School
06-May-19	Waste Education Officer	Environment Health and Regulatory Services	Bottle of red wine	\$ 30	Thank you gesture for delivering an educational talk on waste education programs Council is currently delivering	Accepted	Declared - wine to be donated for use in next multi-day charity morning tea raffle	General Manager Gail Connolly	Lugarno Progress Association
12-Apr-19	Corporate Governance Coordinator	Governance and Risk Management	T-shirt, metal water bottle, magnet, keyrings, 2 mugs, 2 compendium	Various \$5-\$40	Staff member attended exchange program. Memorabilia gifted	Accepted	Declared - T-shirt and metal water bottle to be donated for staff charity/raffle. The remaining items to be shared amongst staff	Acting General Manager David Tuxford	Representators of City of Arcadia, West Hollywood, Pasadena
12-Apr-19	Waste Education Officer	Environment Health and Regulatory Services	1 jar of home made honey	\$ 10	Thank you gesture during composting and gardening photography campaign	Accepted	Declared - Honey to be donated to staff raffle for next multi-day charity raffle	Acting General Manager David Tuxford	Member of public
12-Apr-19	Web and Digital Officer	Communications	1 jar of home made honey	\$ 10	Thank you gesture during composting and gardening photography campaign	Accepted	Declared - Honey to be donated to staff raffle for next multi-day charity raffle	General Manager Gail Connolly	Member of public
06-Mar-19	Communications Officer	Communications	Samples from promotional company including pens, mini torches, USB cables	\$ 30	Sample of promotional materials	Accepted	Declared - items to be donated for next staff charity raffle at quarterly morning tea	General Manager Gail Connolly	Dooze Promotions
22-Feb-19	Head of Employee Experience, People and Culture	People and Culture	\$60 per year membership for all Council employee's to shop over 3 days	\$ 60	Marketing offer through Council's Email	Declined	Declared - Letter sent to Costco advising of Council's Gift & Benefits Policy	General Manager Gail Connolly	Costco
22-Feb-19	Director City Strategy and Innovation	City Strategy and Innovation	Bottle of wine	\$ 20	Thank you for presenting at seminar on sustainability in housing	Accepted	Declared - Gift registered and to be donated to next staff charity raffle	General Manager Gail Connolly	Planning Institute of Australia
30-Jan-19	Parking Officer	Environment & Planning	Branch of China Calendar	\$ 5	Lunar New Year Celebrations	Accepted	Declared - Calendar to be donated for staff charity raffle at multi - morning tea	General Manager Gail Connolly	Member of public (unknown)
16-Jan-19	Director Environment and Planning Manager Development and Building, Manager Strategic Planning	Environment and Planning Directorate	Selection of pastries and cakes from Paticceria Papa	\$ 25	Christmas Gift	Accepted	Declared - To be shared amongst staff	Acting General Manager Laurie O'Connor	Councillor

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08-Jan-19	Building Maintenance Officer	Assets & Infrastructure	Bunnings gift voucher received	\$ 100	Christmas gesture	Declined	Declared - Gift returned with letter advising of council's policy	A/General Manager Laurie O'Connor	International Cleaning Services
08-Jan-19	Coordinator Property & Assets	Assets & Infrastructure	Bunnings gift voucher received	\$ 100	Christmas gesture	Declined	Declared - Gift returned with letter advising of council's policy	A/General Manager Laurie O'Connor	International Cleaning Services
19-Dec-18	Penshurst Long Day Care Centre	Children Services	Individual wooden ornaments	\$2 per staff member x 15 staff	Thank you	Accepted	Declared - Gifts to be donated to the next charity staff raffle or to the Salvos Christmas appeal	General Manager Gail Connolly	Thank you to staff
19-Dec-18	Childcare Assistant (Certificate III),	Children Services	Homemade rice pudding	\$5-8	Thank you and Farewell gift	Accepted	Declared - Noted item accepted as perishable goods and nominal value	Acting General Manager Laurie O'Connor	Child of Centre
19-Dec-18	Childcare Assistant (Certificate III),	Children Services	Chocolates	\$ 15	Thank you	Accepted	Declared - To be shared amongst staff	Acting General Manager Laurie O'Connor	Parent
19-Dec-18	Childcare Assistant (Certificate III)	Children Services	Box of Lindt chocolates	\$ 12	Christmas Gift	Accepted	Declared - To be shared amongst staff	Acting General Manager Laurie O'Connor	Parent
19-Dec-18	Childcare Assistant (Certificate III),	Children Services	Nougat biscuits and sweets homemade	\$ 8	Christmas Gift	Accepted	Declared - Perishable items returned to staff member	Acting General Manager Laurie O'Connor	Parent
19-Dec-18	Early Childhood Teacher	Children Services	Nougat biscuits and sweets homemade	\$ 8	Thank you	Accepted	Declared - Perishable items returned to staff member	Acting General Manager Laurie O'Connor	Child of Centre
19-Dec-18	Childcare Assistant (Certificate III)	Children Services	Nougat biscuits and sweets homemade	\$ 10	Thank you	Accepted	Declared - Perishable items returned to staff member	Acting General Manager Laurie O'Connor	Child of Centre
19-Dec-18	Coordinator, South Hurstville Kindergarten	Children Services	Nougat biscuits and sweets homemade	\$ 10	Thank you	Accepted	Declared - Perishable items returned to staff member	Acting General Manager Laurie O'Connor	Child of Centre
19-Dec-18	Early Childhood Teacher	Children Services	Ferrero Rocher box	\$ 10	End of year thank you	Accepted	Declared - To be shared amongst staff	Acting General Manager Laurie O'Connor	Child of Centre
19-Dec-18	Childcare Assistant (Certificate III)	Children Services	A candy cane with a card	\$ 1	Thank you and Christmas gesture/gift	Accepted	Declared - To be shared amongst staff	Acting General Manager Laurie O'Connor	Child of Centre
19-Dec-18	Childcare Assistant	Children Services	Bunch of flowers	\$ 10	Thank you gift	Accepted	Declared - Flowers to be left in office	Acting General Manager Laurie O'Connor	Parent
19-Dec-18	Team Leader Hurstville Library	Children Services	Box of chocolates placed in library returns chute	\$ 10	unknown	Accepted	Declared - To be shared amongst staff	Acting General Manager Laurie O'Connor	Unknown
19-Dec-18	Childcare Assistant	Children Services	Bath soap	\$ 10	Thank you gift	Accepted	Declared - To be offered as raffle prizes for staff fundraisings	Acting General Manager Laurie O'Connor	Parent
19-Dec-18	Early Childhood Teacher	Children Services	Hand cream	\$ 5	End of year thank you	Accepted	Declared - To be included as raffle prize for fundraising activities	Acting General Manager Laurie O'Connor	Parent
19-Dec-18	Coordinator, South Hurstville Kindergarten	Children Services	Homemade chocolate shapes	\$5-8	Christmas Gift	Accepted	Declared - To be returned to shared amongst staff	Acting General Manager Laurie O'Connor	Parent

Date	Position	Business Unit	Description	Estimated Value	Reason for Gift being offered	Accepted or Refused	Action Taken	Authorising Officer	Organisation
19-Dec-18	Childcare Assistant	Children Services	Handmade photo frame with child's graduation photo with teacher. Gift attached chocolate freckle (large)	\$ 15	Thank you gift	Accepted	Declared - Photo to be returned to staff member. Handmade card (nominal value)	Acting General Manager Laurie O'Connor	Parent
19-Dec-18	Childcare Assistant	Children Services	White chocolate rocky road	\$ 15	Thank you gift	Accepted	Declared - chocolates to be shared with staff	Acting General Manager Laurie O'Connor	Elissa Vikiarellis
19-Dec-18	Early Childhood Teacher	Children Services	Rocky Road	\$7-10	Christmas Gift	Accepted	Declared - Noted perishable good of nominal value to be shared with staff	Acting General Manager Laurie O'Connor	Leonda Patros
19-Dec-18	Early Childhood Teacher	Children Services	Home made white Christmas	\$5-8	Christmas Gift	Accepted	Declared - Noted perishable goods of nominal value to be shared with staff	Acting General Manager Laurie O'Connor	Ava Vikiarellas
19-Dec-18	Nominated children services supervisor	Children Services	14 candy canes	\$ 3	Christmas Gift	Accepted	Declared - Perishables to be shared with staff	Acting General Manager Laurie O'Connor	All children in class
19-Dec-18	Childcare Assistant	Children Services	Homemade Christmas slice	\$5-8	Christmas Gift	Accepted	Declared - Perishable item - returned to staff member	Acting General Manager Laurie O'Connor	Elissa - member of public
19-Dec-18	Coordinator, South Hurstville Kindergarten	Children Services	14 candy canes	\$ 3	Christmas Gift	Accepted	Declared - Noted perishables to be shared with staff	Acting General Manager Laurie O'Connor	Parent
19-Dec-18	Childcare Assistant	Children Services	Cheese pastries and sweet biscuits	\$8-10	Thank you gift	Accepted	Declared - noted as perishable and nominal value. Gift to be shared amongst staff	Acting General Manager Laurie O'Connor	Parent
18-Dec-18	Childcare	Children Services	Candy canes x18 attached to card	\$3-4	Christmas Gift	Accepted	Declared - noted as perishable and nominal value. Gift to be shared amongst staff	Acting General Manager Laurie O'Connor	Emu Class and Platypus Class
18-Dec-18	Communications officer	Communications	Company Branded pen and chocolate	\$ 3	To show us their promotional item (new pen)	Accepted	Declared - Gifts to be shared at next team meeting	General Manager Gail Connolly	Dooze Promotions
17-Dec-18	Childcare Assistant	Children Services	homemade dumplings	\$ 7	Homemade dumplings	Accepted	Declared - noted item accepted as perishable goods and nominal value	Acting General Manager Laurie O'Connor	Erik - member of public
17-Dec-18	Coordinator, South Hurstville Kindergarten	Children Services	Home made short bread	\$5-8	Christmas Gift	Accepted	Declared - Noted perishables to be shared with staff	Acting General Manager Laurie O'Connor	Parent- unknown
17-Dec-18	Coordinator Penshurst Long Day Care	Kogarah Library	Variety of items: coffee, hot chocolate, cookies, peppermint tea	\$ 40	Thank you	Accepted	Declared - Gifts to be shared amongst centre staff. Customer of Council advised of Council's no-gift policy and to donate to a Christmas charity next time	General Manager Gail Connolly	Parent
14-Dec-18	Early Childhood Educator	Children Services	Gift bag of scented soaps	Unknown	Thank you	Refused	Declared - Please ask parents to donate gifts to a Christmas Charity instead of to staff	General Manager Gail Connolly	Unknown
13-Dec-18	Coordinator Penshurst Long Day Care	Children Services	Box of Lindt chocolates and shortbread biscuits for the centre staff (12)	\$25-\$30	Thank you	Accepted	Declared - Parents advised of Councils 'no gifts' policy. Gifts maybe shared amongst staff.	General Manager Gail Connolly	Parent

Date	Position	Business Unit	Description	Estimated Value	Reason for Gift being offered	Accepted or Refused	Action Taken	Authorising Officer	Organisation
13-Dec-18	Library Assistant	Kogarah Library	Ferrero Rocher (37.5g)	\$ 5	Thank you for Rhyme services	Accepted	Declared - Please request customer to donate to Christmas charity next time and advise of no gifts policy. Chocolates to be shared amongst staff	General Manager Gail Connolly	Parent - unknown
12-Dec-18	Coordinator, Financial Management	Finance	Box of Chocolates	\$ 30	Thank you	Accepted	Declared - Gift to be shared amongst finance team at next team meeting	General Manager Gail Connolly	EFTsure Pty Ltd
11-Dec-18	Executive Manager	Premium Facilities & Properties	Hamper of snacks, crackers and crispbreads	\$ 50	Christmas Gift	Accepted	Declared -Hamper to be donated as a raffle prize for an upcoming staff charity morning tea or similar staff event. Letter sent to supplier advising of Council's 'no gift policy'.	General Manager Gail Connolly	Guardian Security
10-Dec-18	Acting Coordinator, Library Programs	Library Services	Items were donated as prizes for Summer Reading Club	\$ 221	Reading Club	Accepted	Declared - Company advised of Councils gifts and benefits policy and asked to donate to a charity instead next time. Gifts to be donated to library or charity	General Manager Gail Connolly	Dymocks Children's Charities
06-Dec-18	Curator	Hurstville Museum and Gallery	Dan Murphy's gift card	\$ 30	Thank you for being judge at art exhibition	Accepted	Declared - Gift to be donated for staff charity raffle	Acting General Manager Laurie O'Connor	St George Creative Arts & Crafts Centre
05-Dec-18	Acting Coordinator, Library Programs	Library Services	1 tin of Christmas butter cookies	\$ 10	Christmas Gift	Accepted	Declared - Parents to be advised of 'no gifts' policy and asked to donate to a Christmas charity instead. Gift to be shared amongst staff	General Manager Gail Connolly	Kameruka Cottage daycare
05-Dec-18	Communications Officer	Communications	Discounted tickets to Sydney FC home games at Jubilee Stadium 2018/19 season	\$15 each adults \$10 each child	Promotion/thank you gift	Refused	Declared - Advised of Council's policy.	General Manager Gail Connolly	Sydney FC
05-Dec-18	Acting Coordinator, Library Programs	Library Services	Complimentary passes to one Sydney living museum site (2 adults 2 children passes)	\$ 80	Sent by mail in response to sponsorship enquiry	Accepted	Declared - Tickets to be donated as a prize for the next staff mufti day charity raffle	General Manager Gail Connolly	Sydney Living Museums
30-Nov-18	Economic Development Officer	Strategic Planning	Photographic plaque made by the gift giver	\$ 50	Thank you gift	Accepted	Declared - Plaque to be donated as a raffle prizes for the next staff charity mufti day/morning tea even	General Manager Gail Connolly	Matt Vass Photography
19-Nov-18	Acting Coordinator, Library Programs	Library Services	Two family passes to the Australian National Museum	\$ 158	Sent by mail in response to sponsorship enquiry	Accepted	Declared - Tickets to be donated as a prizes for the next staff mufti day charity raffle	General Manager Gail Connolly	Australian National Maritime Museum
19-Nov-18	Internal Auditor	Office of General Manager	750ml bottle of Filsell Grant Burdge Barossa Old vine Shiraz 2016	\$ 50	Thank you gift for being guest speaker at 11A local Government Forum 15/11/18	Accepted	Declared - Gift to be raffled at next staff charity morning tea/mufti day as per standard practice	General Manager Gail Connolly	Institute of Internal Auditors - Australia
15-Nov-18	Director Business & Corporate Services	Business & Corporate Services	Wine glass with Marsdens 50th birthday engraved	\$ 25	Christmas gesture	Accepted	Declared - single decorative wine glass (commemorative only)	General Manager Gail Connolly	Marsdens Lawyers

Date	Position	Business Unit	Description	Estimated Value	Reason for Gift being offered	Accepted or Refused	Action Taken	Authorising Officer	Organisation
29-Oct-18	Former Council Administrator	Council	Signed shirt by Parramatta Eels	\$ 150	Australia day gesture	Accepted	Declared - Accepted on behalf of Council for future raffle prize or gift	General Manager Gail Connolly	Australia Day Ambassador from Parramatta Eels
08-Oct-18	Economic Development Officer	Strategic Planning	Wine - Mortimers of Orange	\$ 36	Christmas Gift	Accepted reluctantly	Declared - Gift to be donated to the next staff mufti day charity raffle	General Manager Gail Connolly	St George Business Chamber
02-Oct-18	Property Approvals Officer	Premium Facilities and Properties	Guylian Chocolates (65gms)	\$ 5	Apology gift for delay in submission	Accepted	Declared - Refused in accordance with Council's Gifts and Benefits Policy. Gift giver was insistent on staff accepting gift.	A/General Manager Laurie O'Connor	Grind Café 29A Morts Rd, Mortdale
28-Sep-18	Seniors Services Officer	Community Development	2 x moon cakes	\$ 10	As part of Chinese Traditional Celebration	Accepted	Declared - Gift to be shared amongst the directorate	A/General Manager Laurie O'Connor	Riverwood Community Centre - St George Housing Group
26-Sep-18	Childcare Worker	Childrens Services	1 x Vase and 2 x Candles.	\$ 30	Retirement after educating their children	Accepted	Declared -Gift of appreciation for retiring recipient was deemed able to be retained by the recipient (at the approval of authorised delegate)	General Manager Gail Connolly	N/A
25-Sep-18	General Manager	Office of General Manager	Box of Lindt chocolates	\$ 19	Thank you for hosting Oatley Public School mock Council meeting	Accepted	Declared - Donated to next staff charity raffle	General Manager Gail Connolly	Oatley Public School
24-Sep-18	Casual Project Officer	Business and Corporate Services	6 x empty promotional tin cans	Nil.	Sample of promotional material that the company produce	N/A Received by mail	Declared - Material to be donated to next staff charity raffle	General Manager Gail Connolly	Ambassador Apparel
24-Sep-18	Childcare Worker (Diploma)	Childrens Services	Celebratory gift for moon festival	\$ 40	Cultural festivity practice	Accepted	Declared -Explained to gift giver Council policy. However, gift giver advised it was culturally insensitive to decline.	General Manager Gail Connolly	N/A
14-Sep-18	Child Care Educator	Childrens Services	For 60th birthday	\$ 5	Birthday	Accepted	Declared - Gift shared amongst staff	General Manager Gail Connolly	N/A
11-Sep-18	Early Childhood Teacher & Childcare Worker	Childrens Services	Box of ice cream offered to Children Services staff	\$ 20	Thank you gesture	Refused	Declared -Declined gift. Appreciation expressed on gesture and Council policy explained	General Manager Gail Connolly	Parent
03-Sep-18	Technical Officer	Entertainment Centre	1 box (235grams) of Lindor assorted chocolates and 1 jar (200grams) of Moccona Instant Coffee	\$ 25	Thank you gesture following Council's staging of the Opera Gala event.	N/A gifts were left on staff members desk whilst absent from the office.	Declared - Gift to be shared amongst team members.	General Manager Gail Connolly	Australian Oriental Media Bhuddhist Charity Association
24-Aug-18	Head of Employee Experience	People and Culture	Offering free first aid information sessions for childcare centres to run for their families	≥\$400 per session	Offer made to staff attending first aid training	Refused	Declared - Advised of Council's policy.	General Manager Gail Connolly	Allens Training
22-Aug-18	Business Systems Specialist Head of Employee Experience	Information Management Technology	Bledisloe Cup Tickets - private box	≥\$266	No reason given	Refused	Declared - Advised of Council's policy.	General Manager Gail Connolly	Learning Seat
03-Aug-18	Administration Officer	Engineering Operations	5 custard tarts	\$ 5	Thank you for good service	Accepted	Declared - Custard tarts shared in morning team room	General Manager Gail Connolly	Member of the community

Date	Position	Business Unit	Description	Estimated Value	Reason for Gift being offered	Accepted or Refused	Action Taken	Authorising Officer	Organisation
03-Aug-18	Acting Director of Penshurst Long Day Care Centre	Children's Services	10 x Tikka (Hindu dot sticker for forehead) , 4 x plastic beaded necklaces, 5 x wooden/plastic/metal bangles	Value not known	Cultural event /harmonisation gift	Accepted	Declared - Items to be kept at the centre for use during future themed festivals at childcare centre	General Manager Gail Connolly	Grandparent for one of the children at centre
25-Jul-18	General Manager	Office of General Manager	Hamper - chocolates, biscuits, etc	\$ 129	Thank you for council's efforts/grant funding over 2018-19	Accepted	Declared - Gift donated at the staff charity raffle for Rural Aid	General Manager Gail Connolly	St George Football Association
09-Jul-18	Senior Waste Officer	Sustainability and Waste Services	1 x box (375g) of Lindt milk chocolates	\$ 20	Thank you for presentation	Accepted	Declared - Gift donated for the staff charity raffle (Rural Aid)	General Manager Gail Connolly	Mater Dei Catholic Primary School
09-Jul-18	Director, Business and Corporate Services	Business and Corporate Services	2 tickets to attend St George Dragons vs Tigers at Jubilee Stadium 15/07/18	\$ 400	Apology gift for not attending council fundraiser event	Accepted	Declared - Golden ticket raffle was created for staff to participate in the fundraising efforts for Women's Community Shelters	General Manager Gail Connolly	St George Dragons
20-Jun-18	Coordinator, Customer Service	Customer Service	4 box of 6 mini cupcakes from Michael Page with branded logo	\$ 60	Thank You Gift	Accepted	Declared - Letter issued by People and Culture advising breach of contract to offer gifts to Council. Items distributed amongst staff morning tea.	General Manager Gail Connolly	Michael Page Recruitment
08-Jun-18	Curator	Cultural Services	2013 Wynns Coonawarra red wine	\$ 20	Guest speaker at art exhibition opening at the Dragon's Lair Gallery.	Accepted	Declared - Wine donated to staff morning tea raffle for charity	General Manager Gail Connolly	Fangmin Wu and Wife (Artist)
05-Jun-18	A/Coordinator Corporate Governance	Corporate Governance	EVVA Airkey for lottery to be held National General Assembly		Business lead gift	Accepted	Declared - Letter sent returning key and advising them of Council's Gifts & Benefits policy & to remove Council from contact database with regard to any future (actual or potential) gift/benefit	General Manager Gail Connolly	EVVA/EKA Team
25-May-18	Customer Service Officer	Customer Service	Gift Voucher for free facial or eyelash extensions	\$100-\$260	Thank you gift for service	Accepted	Declared - Gift returned with letter explaining Council's Gifts & Benefits policy. This letter attached Council's Statement of Business Ethics was sent on 7/6/18	General Manager Gail Connolly	AQUA Laser Clinic Sydney
16-May-18	Library Officer	Community Programs	Handmade woollen beanie/hat	\$ 20	Thank you gift	Accepted	Declared - Donated at staff charity raffle morning tea to raise funds for Women's Community Shelters	General Manager Gail Connolly	Customer
30-Apr-18	General Manager	Office of General Manager	Coles Myer Gift Card	\$ 20	Thank you gift	Accepted	Declared - Donated to staff morning tea for Women's Community Shelters charity raffle	General Manager Gail Connolly	Macquarie Uni
18-Apr-18	Manager Community & Cultural Development	Community and Cultural Development	Chocolates	\$ 50	Thank you gift	Accepted	Declared - Gift shared amongst staff during morning tea	General Manager Gail Connolly	N/A

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26-Feb-18	Senior Solicitor	Legal Services and General Counsel	Invited to attend internal office CLE seminar, followed by firm dinner.	\$ 100	Complimentary service and gift	Accepted	Declared - Ensure that LTL are aware of Council/s contract provisions that prohibit gifts, benefits, etc to be offered	General Manager Gail Connolly	Lindsay Taylor Lawyers
02-Feb-18	Administration Officer	Events	Ferrero Rocher	\$ 13	Thank you gift	Accepted	Declared - Gift was shared amongst colleagues at the team staff meeting	General Manager Gail Connolly	Randstad
01-Feb-18	Environmental Health Officer	Environmental Health	Bottle of water	\$ 3		Refused	Declared - The shop owner notified of Councils "no gifts" policy	General Manager Gail Connolly	Local small business
24-Jan-18	Coordinator Parking & Rangers	Parking and Rangers	2 promotional smart phone stylus and pack of 10 promotial branded note pads	\$ 10	complimentary gift attaching to order	Accepted	Declared -Items distrubuted amongst staff for general use. Supplier was advised that no further gifts should be offered as it contravenes various policies/contracts	General Manager Gail Connolly	Supplier
22-Dec-17	Operations Specialist - (Electrician)	Civil Maintenance & Trades	Bottle of Bourbon	\$ 40	Thank you	Gift was declined however placed in vehicle of non-accepting officer	Declared - Donated to staff morning tea for Women's Community Shelters charity raffle	General Manager Gail Connolly	Customer
22-Dec-17	General Manager	Office of General Manager	Plate of Baklava sweets	\$ 20	Christmas Gift	Accepted	Declared - Sweets were shared amongst staff at morning tea/afternoon tea	General Manager Gail Connolly	Client
22-Dec-17	General Manager	Office of General Manager	Panetone Cake	\$ 20	Christmas Gift	Accepted	Declared -Item was shared amongst staff at staff meeting.	General Manager Gail Connolly	Client
21-Dec-17	General Manager	Office of General Manager	Guerlain Toiletries	\$50-\$75	Christmas Gift	Accepted	Declared -Gift was donated to staff social club for use in future charity raffle	General Manager Gail Connolly	N/A
21-Dec-17	Customer Service Officer	Customer Service	Whiskey Glass & Whiskey Bottle	\$ 200	Intended thank you for Patrick Nash	Accepted	Declared - Gift donated to the staff tea charity raffle event for Rural Aid	General Manager Gail Connolly	Kogarah Business
21-Dec-17	Environmental Health Officer	Environmental Health	Coffee	\$ 3		Refused	Declared - Food shop operators are aware of Councils "no gifts" policy.	General Manager Gail Connolly	Store Owner
20-Dec-17	Environmental Health Officer	Environmental Health	Cold water	\$ 2	Complimentary offer due to heat wave	Refused	Declared - Noted and action approved	General Manager Gail Connolly	Store Owner
20-Dec-17	Library Assistant Penshurst Branch	Library Services	Chocolates	\$ 7	Thank you gift	Accepted	Declared - Gift shared amongst staff at Penshurst Branch Library	General Manager Gail Connolly	Library Customer
19-Dec-17	Acting Team Leader Oatley Library	Library Services	Chocolates	\$ 10	Thank you and Christmas gesture/gift	Refused	Declared - Gift of chocolates shared amongst library staff during a team meting	General Manager Gail Connolly	Library Customer
19-Dec-17	Internal Auditor	Office of General Manager	paid lunch	\$40-\$45	Thank you	Accepted	Declared - Mr Rose notified of Council's Gifts and Benefits Policy - and advised by email to refrain from offering further benefits	General Manager Gail Connolly	LG Procurement
19-Dec-17	Coordinator Environmental Health	Environmental Health	Discount of food items purchased	\$ 3	Thank you	Refused	Declared - All future inspections of this premises are now to be undertaken by a minimum of 2 inspectors - no sole inspectors to be undertaken in the future.	General Manager Gail Connolly	Golden Sun BBQ

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19-Dec-17	Hurstville City Library Staff	Library Services	2 boxes of Cadbury Favorite Chocolates	\$ 20	No reason given	N/A - Items placed in book chute overnight	Declared - Approved to shared chocolates amongst all staff at the next morning tea or team meeting.	General Manager Gail Connolly	No card or note to indicate donor or intended recipient
19-Dec-17	Coordinator Technology & Team Leader Technology Services	Information Management & Technology	Christmas Hamper	Not known	Thank you gift	Refused	Declared - Letter sent to Datcom advising them of Council's Gifts & Benefits policy and their contract provisions which prevent offer & acceptance of any gifts.	General Manager Gail Connolly	Datcom Advertising
18-Dec-17	Head of Executive Services	Office of General Manager	Bottle of red wine	\$ 8	Thank you gift	Accepted	Declared - Gift donated at staff charity raffle (Biggest Morning Tea - staff raffle on 18/05/18).	General Manager Gail Connolly	Snap Printing
18-Dec-17	Youth Development Officer		Tall storage canister with Polar Bear design	\$ 23	Thank you gift	Refused	Declared - Gift returned to the donor with accompanying letter explaining Council's policy	General Manager Gail Connolly	Youth Advisory Committee
18-Dec-17	Coordinator, Organisational Development & Capability	Organisational Development & Capability	Book	\$ 15	A thank you for the Cert IV program	Accepted	Declared - Gift to be donated to staff charity day raffle	General Manager Gail Connolly	Change network
18-Dec-17	Learning and Development Officer	Learning & Development	Book	\$ 15	A thank you for the Cert IV program	Accepted	Declared - Gift to be donated to the staff social club/events team for use as luckydoor prize/raffle prize in next charity event/morning tea.	General Manager Gail Connolly	Change network
18-Dec-17	Organisation Capability Partner	People and Culture	12 mini muffins, 1 wrapped gift and 1 bottle of red wine	\$ 50	A thank you for the Cert IV program	Accepted	Declared - Muffins shared amongst staff at staff meeting. Other items to be donated to staff morning tea charity raffle	General Manager Gail Connolly	Change network
16-Dec-17	Coordinator Technology	Information Management Technology	Charity Voucher	\$ 100	Christmas Gift	Accepted	Declared - Voucher not utilised. Letter sent to donor advising Council's policy does not allow the acceptance of gift vouchers/donations.	General Manager Gail Connolly	Team Net Communications
14-Dec-17	Team Leader, Children & Youth Services	Children & Youth Services	Tin of Christmas biscuits	\$ 10	Thanks to staff for rhyme time program	Accepted	Declared - Proposed action (sharing of gift amongst staff) was approved.	General Manager Gail Connolly	N/A
14-Dec-17	Traffic Engineer	Traffic & Transport	4 vouchers for a free coffee	\$ 16	Assisting business with parking changes	N/A received in Christmas card via mail	Declared - Vouchers returned to the coffee shop with an explanation about Council's Gifts & Benefits Policy and the "no gifts" approach.	General Manager Gail Connolly	Montgomery St Cafe
13-Dec-17	Library Officer	Local Studies	Tin of chocolates	\$ 15	Thank you to Julie at Library	Accepted	Declared - Proposed action (sharing of gift amongst staff) was approved.	General Manager Gail Connolly	Hurstville Family History Society
12-Dec-17	Manager Library Services	Library Services	Bottle of Moet Champagne	\$ 75	Switch Library Conference attendance/thank you	Accepted	Declared - Gift to be donated to staff social club or christmas party raffle with proceeds going to charity.	General Manager Gail Connolly	RAECO
12-Dec-17	Manager Library Services	Library Services	Gift Voucher for two nights accommodation at a B&B in Blackwall NSW	\$ 300	Lucky door prize at the switch Library Conference Dinner	Accepted	Declared - Gift to be donated to staff social club or christmas party raffle with proceeds going to charity.	General Manager Gail Connolly	Roger Henshaw Consultancy

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08-Dec-17	Coordinator Communications	Communications	Gift box containing lollies, wine and biscuits	\$ 80	Arrived at in the mail. Box sitting in Customer Service.	Accepted	Declared - Proposed action (sharing of gift amongst staff) was approved. Whilst wine is to be donated towards christmas party staff raffle.	General Manager Gail Connolly	Datcom Advertising
08-Dec-17	Team Leader South Hurstville	Library Services	A tin of shortbread biscuits and 1 tin of nougat	\$10-15.00	A Christmas Gift	Accepted	Declared - Proposed action (sharing of gift amongst staff) was approved.	General Manager Gail Connolly	Decorations supplier
04-Dec-17	General Manager	Office of General Manager	2 wine glasses and corkscrew	\$ 30	Guest speaker at the Local Government NSW Conference	Accepted	Declared - Gift donated to Council's People&Culture directorate for staff awards at Christmas party.	General Manager Gail Connolly	Local Government NSW Conference
29-Nov-17	Acting Personal Assistant, Manager Governance and Risk Management	Governance	Sweets	Nil.	They included them in the boxes that contain the polo tops being delivered to council	Refused	Declared - Letter written to Emrboidme enclosing sweets and advising of Council's policies around gifts & benefits.	General Manager Gail Connolly	Embroidme
27-Nov-17	Coordinator Building Projects	Project Delivery	Round for 4 at NSW golf club	\$ 600	Raffle tickets purchased at Council's Pro Am golf day	Accepted	Declared - Prize retained by recipient. This was not a gift nor benefit as the tickets were purchased privately, the prize may be retained.	General Manager Gail Connolly	N/A
19-Oct-17	Manager Children's Services	Children's Services	Hand made book marks with tassels	\$ 75	The family gifting is moving to the North Shore Ara and leaving the Centre.	Accepted	Declared - To be donated to a charity based in the Georges River LGA	General Manager Gail Connolly	Carss Park Narani Childcare Centre
29-Sep-17	Manager Community & Cultural Development	Community & Cultural Development	Dhaka topi Nepalese hat	\$ 10	A thank you for hosting delegates over the week.	Accepted	Declared - Hat raffled during staff morning tea fundraiser for rural aid	General Manager Gail Connolly	Nepal Council
27-Sep-17	Administration Officer	Community & Cultural Development	ladies wallet - Nepalese	\$ 10	A thank you for hosting delegates over the week.	Accepted	Declared - To be donated to charity or to GRC Social Club for raffle prize.	General Manager Gail Connolly	Nepal Council
04-Jan-17	Environmental Health Officer	Environmental Health	Kogarah Kebab shop manager offered "anything from the menu" as well as choice of water or coke.	\$ 12	Christmas Gift	Refused	Declared - Staff advised to continue to decline the benefit.	General Manager Gail Connolly	Kogarah Kebab Shop