

GUIDELINES

Micro Grants 2020

Introducing the Micro Grants Program

Are you:

- a resident of the Georges River area?
- an individual, small group or unincorporated organisation?
- starting a social enterprise?

Do you:

- have a great idea?
- want to make change to help your local community?
- plan to get together with others to try something new?

Do you need some funds to get your idea off the ground?

Council's new Micro Grants Program offers up to \$1,000 for individuals and social enterprises with great ideas to improve community wellbeing and achieve social change.

Why are we doing this?

Council wants to support people who come up with innovative ways to meet needs in the community, and may not be eligible for other grant programs. We understand that a small amount of money can help you get your idea up and running.

How to apply

1. Read these Guidelines
2. Check your Eligibility
3. Check how your project fits the Selection Criteria
4. Attend an Information Session or ask Council's Grants Officer your questions
5. Apply online at www.georgesriver.nsw.gov.au/grants-and-sponsorship/micro-grants by Monday 10 March 2020.

Key dates

- Applications open: Monday 10 February 2020
- Applications close: Monday 9 March 2020
- Funding awarded: by 30 April 2020
- Project completed: by 30 June 2021

Grant funding available

- Grants of up to \$1,000 per application per annum are available, where approved.
- There is a total of \$9,000 available in this round of Micro Grants.
- Council will offer a single round of grant applications per year.

Eligibility

Applications must meet the eligibility criteria below:

1. Applicants must be a resident of the Georges River Council local government area;
2. Applicants must demonstrate that they have the capacity to provide services, activities, events and/or programs that can benefit the Georges River community;
3. The allocation of grants to individuals or organisations will take into account other Council subsidies given to that individual/organisation in the current financial year;
4. All grant allocations made by Council are made on the assumption of honest and full disclosure of information contained in the application. Evidence of any breach will render the grant null and void in which case any funds paid under the scheme must be returned to Council;
5. Grant funds will not be provided for any unlawful, unethical or political purposes;
6. Applicants must immediately advise Council of any proposed changes to the purpose or proposed use of grant funds from those detailed in the application. The decision to withdraw funding following notification of proposed changes shall be made at Council's discretion;
7. Applicants must be free of debt to Georges River Council and have no outstanding acquittals from previous Council grant applications. Applicants who have received prior funding from Georges River Council under any Council Grants Program must have submitted their acquittal or progress report prior to submitting a new application for the Micro Grants Program. Failure to do so will render new applications ineligible.

The following activities or uses are not eligible for funding:

8. Events or activities that primarily benefit a single individual;
9. Private functions;
10. Retrospective funding of any event or activity.

Selection Criteria

Micro Grants will be awarded to applications that best meet the following four selection criteria:

1. The project is innovative and addresses a locally identified need;
2. The project fosters social inclusion and community well-being;
3. The project is achievable and clearly defined;
4. The budget amount and expenditure provides value for money and accurately reflects the project idea.

Assessment Process

1. All applications will be considered on their individual merits. All information pertaining to the assessment, prioritisation and decisions about grant applications will remain confidential.
2. A panel comprising Council Officers will use the defined Selection Criteria to assess and recommend applications for funding.
3. The Georges River Council Micro Grants Program Assessment Panel will include:
 - Manager Community and Cultural Development or their delegate (chair)
 - Two Council officers as nominated by the Director Community and Culture.
4. Following assessment by the Panel, a report with specific recommendations will be submitted to the Director Community and Culture for determination.
5. Following the determination by the Director Community and Culture, all applicants will be notified of the outcome.
6. Any feedback or complaints regarding the assessment process may be made as per Council's Complaints Management Policy
7. Successful applications will be registered on Council's website.

At the end of the project

Successful applicants should report back to Council at the end of the project with:

- An outline of what they have achieved;
- Some photos, video, media articles or other documentation of the project;
- A copy of all receipts for expenditure.

Contact Us

To discuss your application please contact Council's Grants Officer at grants@georgesriver.nsw.gov.au or 9330 9580.

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