

Request for Council Support for Community Run Event

Important Information – Read before completing Application Form

Support

1. From time to time, and at its discretion, Georges River Council (Council) extends its support to organisations that wish to hold events on Council owned property. Council reviews and evaluates each request on its merits and has established a transparent and coordinated approach to enabling access to non-financial (support in kind) and financial support (outgoing sponsorship). Requests will be assessed in accordance with [Council's Sponsorship and Donation policy](#).
2. Council reserves the right to refuse requests for support, and will provide reasons for its refusal upon request.
3. Council preferences proposals for outgoing sponsorship that satisfy one or more of the following criteria:
 - economic benefits to the Council's local government area;
 - opportunities for education and information exchange, regional, national and/or international events and activities that enhance the image and reputation of the Council area;
 - promotes Council as a natural and sustainable city;
 - benefits a local registered charity and/or the Georges River community;
 - provides opportunities to meet community needs;
 - promotes the cultural diversity of the local government area;
 - provides positive media, promotion and publicity opportunities across a range of media platforms.
4. Support can take the form of provision of Council staff's expertise and skill, basic equipment and waiver or reduction of bonds and hire fees for Council sites. Council require an [Event Application](#) form to be provided at least 12 weeks ahead of the Event date to allow ample time to coordinate with you on the Event.


Eligibility for Support

5. To be eligible for Council Support your event must meet one or more of the following criteria:
 - economic benefits to the Georges River local government area,
 - opportunities for education and information exchange, regional, national and/or international events and activities that enhance the image and reputation of the area,
 - promotes Council as a natural sustainable city,
 - benefits a local registered charity and/or Georges River community,
 - provides opportunities to meet community needs,
 - promotes the cultural diversity of the local government area,
 - provides positive media, promotion and publicity opportunities across a range of media platforms.

How to Apply?

Complete this and return this form with all relevant documentation. Applications are accepted in conjunction with the Event Application being received at least 12 weeks prior to the event.

1. Applicant Details	
Name of Organisation	
Is the Organisation a registered charity?	If yes, please provide DGR number:
ABN/ACN	
Name of Event	
Event Location	
Event Dates	
Contact Person	
Contact Phone	
Email	

2. Event Details		
Is the proposed Event a charitable event?	Yes	No
Attach any supporting documentation, including authorisation to collect on behalf of the charity 		
Is the proposed Event a community event?	Yes	No
Have you applied for or received any other subsidies, grants or in-kind support for this event?	Yes	No
If so, from whom/which organisation:		
Give a brief description of your group/organisation:		
Please supply a short description of your Event:		
What community benefit will your event provide to the residents, businesses and or visitors to the Georges River Council area?		

3. Financial Support Request

Are you requesting financial support for the Event? Yes No

If yes how much is being requested?

Please provide a breakdown of how funds will be used for the Event:

3. Non Financial (In-Kind) Support Assistance

Please advise what Council Services/equipment you are requesting as In-Kind Support:

Waiver of site fees	Baricades (yellow and black road barricades)
Additional cleansing services and consumables for amenities	Witches hats
Access to power	Star pickets
Special Event Bins and servicing : Red Bins: _____ Yellow Bins: _____	Other (please specify):

4. Council Acknowledgement

How will you acknowledge Council's contribution to your event?

Use of Georges River Council feather banners	Georgie the Dragon as Council's mascot to attend the event
Mayor/ Councillor invitation to speak at event/ attend	Other: (please provide details):
Use of Georges River Council logo and acknowledgement of support on event promotional material	
Use of Georges River Council logo and acknowledgement of support on social media/media	
Complementary Council stall site at the event	

5. Liability

I agree that my acceptance and use of any gratuitous Council support, including equipment or expertise, is entirely at my own risk and that Council is not liable for any injury, death, or damage arising from any act, omission, failure or defect in or connected with the support that it provides.

6. Lodgement details

I certify that I have been authorised to submit this request on behalf of the above mentioned group/organisation and the information contained herein is a true and correct record.